



50 East 168th Street, Bronx, New York 10452

[www.WHEDco.org](http://www.WHEDco.org)

**Title:** After School Illustration and Cartooning Instructor  
**Location:** PS/MS 218 1220 Gerard Ave. Bronx, NY  
**Reports to:** After School Program Director, PS/MS 218

The Women's Housing and Economic Development Corporation (WHEDco) is a community development organization founded on the radically simple idea that all people deserve healthy, vibrant communities. We build award-winning, sustainable, affordable homes – but our work is not over when our buildings are complete. WHEDco believes that to be successful, affordable housing must be anchored in strong communities that residents can be proud of. WHEDco's mission is to give the South Bronx access to all the resources that create thriving neighborhoods – from high-quality early education and after-school programs, to fresh, healthy food, cultural programming, and economic opportunity. See [www.whedco.org](http://www.whedco.org) for more information.

WHEDco affords all qualified applicants equal employment opportunities without discrimination because of race, creed (religion), color, sex, national origin, sexual orientation, military status, age, disability, predisposing genetic characteristic, marital status or domestic violence victim status, or any other category protected by law. WHEDco follows the requirements of the New York Human Rights Law with regard to non-discrimination on the basis of prior criminal conviction and prior arrest.

**Job Summary:** The **After School Illustration & Cartooning Instructor** will plan, lead, and implement an after school Illustration & Cartooning elective as part of WHEDco's After School Enrichment program at PS/MS 218. Activities should strengthen self-esteem, practice design process and skills, foster positive expression and enhance personal growth of program participants.

**Responsibilities:**

- In cooperation with the Program Director, develop an Illustration & Cartooning component of the WHEDco After School Enrichment Program, working with grades 3-8.
- Supervise and provide guidance to program participants in the Illustration & Cartooning program elective.
- Lead an Illustration & Cartooning program that fosters positive expression, builds self-esteem and personal growth, while developing design and technical skills that exercise critical thinking.
- Assist in the planning of workshops and special events.
- Create lesson plans; select necessary supplies.
- Attend all required professional development training.
- Attend all required staff/planning meetings.
- Take on special assignments, as needed, which pertain to the goals and objectives of all of WHEDco's youth programs.

**Qualifications:**

- Demonstrated interest in the field of illustration, cartooning, design, education, and/or child development.
- Experience teaching illustration, cartooning, drawing or similar.

- Position requires availability from 4:00-5:00 Monday through Thursday as well for paid preparation time outside of program hours, starting in mid-January 2017 and running through the end of June 2018.
- Familiarity with literacy and whole language teaching methodology desirable.
- Well organized, able to work both independently and collaboratively.
- Bilingual (English/Spanish) a plus.
- Current, active college enrollment or college degree preferred.
- Previous work experience in low-income communities preferred.

Competitive pay rate based on experience. This is a part-time, hourly position.

To respond, send a cover letter and resume to one of the following with “Cartooning Instructor” in the subject line:

Email: [218afterschool@whedco.org](mailto:218afterschool@whedco.org)

Mail: WHEDco, 50 East 168<sup>th</sup> Street, Bronx, NY 10452

Attn: **After School Enrichment Program Director, PS 218**

Application deadline: Rolling, until filled