

## ARE YOU LOOKING FOR JOB OPPORTUNITIES HERE IN THE BRONX?

September 2021

Here is a range of job openings from area businesses, community organizations like WHEDco, and government that may be a good fit for you or someone you know! Also, further below is NEW information about free or low-cost job trainings you can access.

[Be sure to also check the previous lists here for jobs that may still be open.](#)

### Job Openings

**TD Bank:** Teller I P/T (Grand Concourse/The Bronx) [Apply Here](#)

**Manhattan Beer Distributors:** Credit Analyst/Clerk (10455, Melrose/HUB area) [Apply Here](#)

**Montefiore:** Receptionist F/T (10461, Eastchester area) [Apply Here](#)

**Wendy's:** Team Member F/T-P/T (10452, High Bridge area) [Apply Here](#)

**Frito-Lay's:** Merchandiser – Seasonal F/T (10474, Hunt's Point area) [Apply Here](#)

**P.C. Richard & Son:** Stock Associate F/T (Fordham Road/ The Bronx) [Apply Here](#)

**Papa John's:** Restaurant Team Member (10453, Morris Heights area) [Apply Here](#)

**Boston Market:** Cook - Restaurant Team Member 3rd Shift F/T-P/T [Apply Here](#)

**JC Penney:** Cashier (Bay Plaza Mall) [Apply Here](#)

**NYC Small Business Services Workforce 1 Job Opportunities.** (Multiple jobs, Bronx & NYC area)

- Click <https://www1.nyc.gov/site/sbs/careers/find-a-job.page>
- Select “Type of Job”, then scroll down to see job openings.
- Click on the job title and create an account to apply.

Currently hiring for: Home Health Aide, Medical Assistant, Culinary Assistant, Driver, Cleaning, STEM/Robotics Activity Specialist, Case Manager, Nurse, and more.



## **The HOPE Program**

Our comprehensive approach combines training, adult basic education, industry certifications, work wellness services, internships and job placement with long-term support. As a result, our job retention rates are among the highest in the field. Our graduates' success drives strong results for employers, supporters and our community.

### **OPENINGS**

Admissions Coordinator [Apply Here](#)

Deputy Director of Employment and Graduate Services [Apply Here](#)

Business Development Associate [Apply Here](#)

Director of Development [Apply Here](#)

Work Readiness Instructor [Apply Here](#)

## **City University of New York City Government**

CUNY is known for its commitment to providing first-rate academic opportunities for students of all backgrounds to achieve personal and professional success. An exceptional faculty of prominent experts, dedicated teachers, and researchers provides opportunities for post-secondary learning at every level and field of interest.

### **OPENINGS**

Athletic Trainer (ATC) - Non-Teaching Adjunct 2 - Athletic Fitness Center (Bronx Community College) [Apply Here](#)

College Assistant - Various Departments (Bronx Community College) [Apply Here](#)

Director of Athletics and APEX Facilities (Higher Education Officer) (Lehman College) [Apply Here](#)

Lecturer -Health Sciences (Lehman College) [Apply Here](#)

IT Assistant, Level 2 (Hourly) (Hostos Community College) [Apply Here](#)

Vice President for Institutional Advancement (Hostos Community College) [Apply Here](#)

## **Urban Health Plan Community Health Center**

Urban Health Plan, Inc., (UHP) is a federally qualified community health center. UHP provides comprehensive and affordable primary and specialty health care services to the Hunts Point, Mott Haven and Morrisania sections of the Bronx, Central Harlem and Corona, Queens. UHP began in 1974 as an evolution of a group practice with the mission of providing basic and specialty medical care, comparable to those found in local hospital outpatient clinics, to the community's predominantly Hispanic and poor residents.

### **Openings**

Licensed Master Social Worker - Clinical LMSW Therapist English/Spanish [Apply Here](#)

Adolescent Medicine Physician [Apply Here](#)

Child & Adolescent Psychiatrist [Apply Here](#)

Program Specialist (Process/Project Management Focused) [Apply Here](#)

## **BronxWorks Social Services Organization**

BronxWorks helps individuals and families improve their economic and social well - being. From toddlers to seniors, we feed, shelter, teach and, support our neighbors to build a stronger community. In all aspects of our work, BronxWorks strives for the highest ethical and performance standards and is guided by the belief that people are to be treated with dignity and respect regardless of their present situation or past experiences.

### **OPENINGS**

Program Developer – Case Management Program – 1130 Grand Concourse [Apply Here](#)

Youth Worker – Families With Children – 1605 Nelson Ave [Apply Here](#)

Driver/Kitchen AID – Wash – 1101 Westchester Ave [Apply Here](#)

Program Director – Learning to Work – 778 Forest Ave [Apply Here](#)

Porter – EAC – Early Learning Childhood Center [Apply Here](#)

**The Women's Housing and Economic Development Corporation (WHEDco)  
Community Development Organization**

The Women's Housing and Economic Development Corporation (WHEDco) is a community development organization founded on the radically simple idea that all people deserve healthy, vibrant communities. We build award-winning, sustainable, affordable homes – but our work is not over when our buildings are complete. WHEDco believes that to be successful, affordable housing must be anchored in strong communities that residents can be proud of.

**OPENINGS**

School Garden Facilitator( PS/MS 218, 1220 Gerard Ave) [Apply Here](#)

After-School Middle School Guidance Counselor/Instructor ( PS/MS 218, 1220 Gerard Ave)  
[Apply Here](#)

Enrollment Specialist (1309 Louis Nine Blvd) [Apply Here](#)

Family Child Care Network Family Worker/Counselor (1309 Louis Nine Blvd) [Apply Here](#)

Extended Day Group Leader, South Bronx Early College Academy (801 East 156th Street)  
[Apply Here](#)

Music Instructor (WHEDco Middle School Extended School Day Program at The Highbridge Green  
School- MS 361) [Apply Here](#)

Development Officer (50 East 168th Street) [Apply Here](#)

Operations Manager Bronx Music Hall @ Bronx Commons (438 E. 163rd Street)  
[Apply Here](#)

## **The NYC Department of Sanitation City Government**

The NYC Department of Sanitation (DSNY) is the world's largest sanitation department. DSNY collects more than 10,500 tons of residential and institutional garbage and 1,760 tons of the recyclables – each day. While efficiently managing solid waste and clearing litter or snow from 6,300 miles of streets, the Department is also a leader in environmentalism — committing to sending zero waste to landfills. NYC Sanitation has a simple mission of enormous importance: keep New York City healthy, safe and clean. The 2016 Strategic Plan and its 2017 Progress Report outlines calculated steps to meet its mission for New Yorkers today – while positioning the agency for the City's future needs.

### **Openings**

Net Developer [Apply Here](#)

Senior Contract Manager [Apply Here](#)

Bureau Administrator [Apply Here](#)

## **Grow NYC Environmental and Food Justice Organization**

GrowNYC is a 50-year-old environmental nonprofit organization - helping more than 3 million New Yorkers by providing essential services and taking action to make NYC a livable city, one where every person can enjoy a healthier, more sustainable life. In particular, our network of Greenmarkets, Farmstands, Fresh Food Box sites, and GrowNYC Wholesale ensures that all New Yorkers have access to the freshest, healthiest local food. Our mission is to improve New York City's quality of life through environmental programs that transform communities block by block and empower all New Yorkers to secure a clean and healthy environment for future generations.

### **Openings**

Government Grants Associate [Apply Here](#)

School Garden Coordinator [Apply Here](#)

Compost Driver [Apply Here](#)

Compost Coordinator [Apply Here](#)

Assistant Director of Regional Agriculture [Apply Here](#)

**NYC Department of Health and Mental Hygiene  
City Government**

The Center for Health Equity & Community Wellness uses a racial and social justice approach to improve health outcomes for neglected NYC communities. Our mission is to reduce premature death from the leading preventable causes. Our vision is for every New Yorker to live in a thriving neighborhood with fair access to resources that support a healthy community.

**Openings**

Assistant Commissioner of Public Health Laboratory (455 First Ave. N.Y) [Apply Here](#)

Research Scientist, Bureau of Mental Health (93 Worth St. N.Y) [Apply Here](#)

Associate Laboratory Microbiologist, Bureau of the Public Health Laboratory (455 First Ave. N.Y) [Apply Here](#)

**Neighborhood Coalition for Shelter  
Supportive Housing Organization**

NCS serves New Yorkers who are struggling with homelessness, often compounded by mental illness or substance use. Established in 1982 by faith and community leaders on Manhattan's Upper East Side, NCS was founded on the premise that homelessness is the responsibility of the entire community. Today, NCS offers an array of housing and comprehensive services, including counseling, substance abuse treatment, vocational and educational programs, and employment support. NCS also provides education to the community to enhance public awareness and understanding and participates in coalitions working with government agencies and policymakers to address homelessness. With its partners in the community, NCS's dedicated board, staff and volunteers powerfully demonstrate what neighbors can do to reduce, prevent and ultimately end homelessness.

**OPENINGS**

Director, NCS Residence [Apply Here](#)

Case Manager, Louis Nine House [Apply Here](#)

Porter, Louis Nine House [Apply Here](#)

Executive Assistant/HR Coordinator [Apply Here](#)

Case Manager, NCS Residence [Apply Here](#)

## **Fund for Public Health NYC Health Nonprofit**

The Fund for Public Health in New York City (FPHNYC) was created in 2002 as an independent nonprofit organization. We work closely with the NYC Department of Health and Mental Hygiene to pilot, implement, and expand innovative public health programs, many of which are taken to scale city-wide for lasting impact on individual and community health. Our mission is to incubate innovative public health initiatives that lead to improved health for all New Yorkers.

### **Openings**

Project Manager [Apply Here](#)

Grant Assistant [Apply Here](#)

Workforce Development Coordinator -Temporary Position [Apply Here](#)

Bronx Partner Engagement Coordinator [Apply Here](#)

## **New Settlement Apartments Housing and Community Organization**

New Settlement Apartments is a not-for-profit housing & community service organization, located in the southwest Bronx, with a 30-year track record of active commitment to neighborhood revitalization and community development including working toward excellence in community public schools. An integral part of the progressive housing philosophy embraced by New Settlement is that “housing is not just bricks and mortar.” Our mission is not only to rebuild and maintain a sizeable portion of the housing stock in this neighborhood, but also to support the rebuilding of its social capital. New Settlement currently provides year-round educational, cultural and recreational programs and social services to 13,500 youth and adults who lives in the surrounding area.

### **OPENINGS**

Group worker – Bronx helpers [Apply Here](#)

Data/office manager [Apply Here](#)

Activity specialist – learning labs [Apply Here](#)

Group leader – learning labs [Apply Here](#)

## **NYS Contact Tracing Initiative**

The aim of this initiative will be to call every person diagnosed with COVID-19, establish all contacts of this person, and proceed to call and maintain ongoing communication with every contact. In addition, the team will support the isolation and quarantine of individuals, as appropriate in cooperation with the Local Health Department. This includes virtual needs checks and referral to community resources as needed. This contact tracing initiative is in tandem with statewide-wide efforts to increase testing, improve communication and knowledge of effective strategies to reduce transmission, and implementation of isolation and quarantine. This will fortify efforts to control the pandemic in New York State.

### **Openings**

New York, NY- Supervising Contact Tracer – DOHMH Call Center (F/T REMOTE)

[Apply Here](#)

Contact Tracing Supervisor [Apply Here](#)

Contact Tracer Operations Manager [Apply Here](#)

## **Phipps Neighborhoods Social Service Organization**

Phipps Neighborhoods helps children, youth, and families in low- income communities rise above poverty. We work in South Bronx neighborhoods where we can address the greatest barriers to lasting success through education and career programs, and access to community resources. We are dedicated to our neighborhoods for the long term, supporting individuals and families as they establish self-sufficiency. Our services create opportunities for people to thrive in every aspect of their lives.

### **OPENINGS**

Nurse [Apply Here](#)

Student Advocate [Apply Here](#)

Senior Student Advocate [Apply Here](#)

Lead Teacher Level I [Apply Here](#)

PT Program Coordinator [Apply Here](#)

Group Leader - Fall 2021 [Apply Here](#)

Community School Director [Apply Here](#)



## FREE JOB TRAINING PROGRAMS

### **The HOPE Program & Sustainable South Bronx**

Building sustainable futures through comprehensive training, jobs, advancement and lifelong career support.

**HOPEworks (classes starting 9/27/2021, 10/18/2021, 11/1/2021 ):** is a six-week program that helps participants succeed in the job market and navigate careers in various fields through cover letter and resume writing, computer skills, interview prep, basic math and English literacy, and workplace soft skills such as public speaking and conflict resolution.

**Sustainable South Bronx (class starting 9/13/2021):** is a twelve-week program that prepares jobseekers for careers in the green infrastructure and maintenance field through classroom-based learning, industry-recognized certifications, hands-on community greening projects, and job application skills.

**NYC °CoolRoofs (class starting Spring 2022):** CoolRoofs is a ten-week transitional employment program that pays participants to coat rooftops in a reflective material that reduces their energy output. Participants gain hands-on experience while making New York City more sustainable.

**YouthBuild (class starting 10/4/2021):** is a five-month international program model for jobseekers age 18-24 that provides essential skills training, High School Equivalency prep, and paid hands-on training in construction and other fields.

**Intervine (class starting 10/11/2021):** is a ten-week transitional employment program that pays participants to engage in hands-on learning through green infrastructure projects across the city while learning critical job skills.

Attend a virtual information session, held every **Tuesday & Thursday at 1 PM** at [bit.ly/HOPE\\_info](https://bit.ly/HOPE_info)

**Dial-In Option:** Call 646-558-8656

**Password:** 0

**Meeting ID:** 718-838-9842

## PAID INTERNSHIP CULINARY ARTS

**Mosholu Montefiore Community Center (MMCC) is currently recruiting youths for their culinary paid internship.**

- Must be 16-24 years old
- \$15/hour, up to 40 hours a week
- Gain a Culinary Food Handler's Certification and/or Customer Service Certification
- Earn a trade while making money
- Earn your High School Equivalency Diploma (GED)
- Virtual classroom setting

To learn more, contact: Yuisa Santiago: [ysantiago@mmcc.org](mailto:ysantiago@mmcc.org) or (718) 652-0282

Orientation held each Friday at 11am via Zoom <https://bit.ly/3esTaiT>

Meeting ID: 931 0721 4844

Passcode: w1TpaE

## JOB CORPS Training Program

Job Corps is the nation's largest and most successful residential, educational, and vocational training program. The program has helped prepare more than three (3) million young people for careers.

Job Corps does not charge its students tuition. The program is 100% funded by the United States government and the American taxpayers. However, to be accepted into the program Job Corps applicants must demonstrate that they are committed to their education. Thus, must also agree to abide the program's strict Zero Tolerance Policy for drugs, alcohol, and violence.

### Opportunities Offered:

EDUCATIONAL OPPORTUNITIES  
CAREER TECHNICAL TRAININGS  
DRIVER'S EDUCATION  
WORK-BASED LEARNING/INTERNSHIPS  
CAREER COUNSELING  
MENTORING & TUTORING  
EXTENDED DAY & EVENING PROGRAMS  
RECREATIONAL ACTIVITIES  
RESIDENTIAL LIVING  
CLOTHING STIPEND  
BASIC MEDICAL & DENTAL CARE  
ADVANCED LEADERSHIP TRAINING  
FREE MEALS SPENDING ALLOWANCE  
ADVANCED COLLEGE/CAREER TRAINING

**Areas of Training include:**

- Office Administration
- Computer Technology
- Security
- Culinary
- HBI/Construction
- CMA

**SUNY For All - Free Online Training Center**

Contact: Holly Liapis; Holly.Liapis@suny.edu; 518-320-1311

<http://www.bronxeoc.org/about.html>

**ACADEMIC PROGRAMS:**

- High School Equivalency (HSE)
- College Preparation (CP)
- Vocational Academic Preparation Lab (VAPL)

**VOCATIONAL PROGRAMS:**

- Emergency Medical Technician (EMT)
- Security Guard Registration (SRT)
- Certified Nursing Assistant (CNA)
- Direct Support Professional (DSP)
- Master Barber (MB)
- Medical Assistant (MA)
- Microsoft Office Specialist (MOS)