

ARE YOU LOOKING FOR JOB OPPORTUNITIES HERE IN THE BRONX?

August - September 2022

Here is a range of job openings from area businesses, community organizations like WHEDco, and government that may be a good fit for you or someone you know! Also, further below is NEW information about free or low-cost job trainings you can access.

[Be sure to also check the previous lists here for jobs that may still be open.](#)

Job Openings

Customer service and Secretarial/Administrative positions:

- **Blink Fitness:** Front Desk Associates [Apply Here](#)
- **BronxWorks:** Porter [Apply Here](#)
- **E. Armata Inc:** Cashier [Apply Here](#)
- **Grow NYC:** Seasonal Farmstand Site Staff [Apply Here](#)
- **Liberty Farms:** Farmers Market Assistant Please send inquiries with resumes to libertyfarmsveg@gmail.com
- **Montefiore :** Secretary II [Apply Here](#)
- **Sephora:** Sephora Beauty Advisor (Bay Plaza Mall) [Apply Here](#)
- **Urban Health Plan Community Health Center:** Patient Service Rep English/Spanish [Apply Here](#)
- **Urban Health Plan Community Health Center:** Patient Service Rep Floater English/Spanish- Bronx-Based Health Centers [Apply Here](#)
- **Urban Health Plan Community Health Center:** Assistant to the Administrator of Health Centers [Apply Here](#)
- **Urban Health Plan Community Health Center:** Referrals Associate English/Spanish [Apply Here](#)

Education-related positions:

- **DreamYard:** Community School Site Director [Apply Here](#)
- **Lehman College:** Non-Teaching Adjunct II - College Now Counselor [Apply Here](#)
- **Lehman College:** Lecturer – Clinical Internship Coordinator (Therapeutic Recreation) [Apply Here](#)
- **Phipps Neighborhoods:** Assistant Teacher [Apply Here](#)

- **The HOPE Program:** Work Readiness Instructor Sustainable South Bronx (SSBX) [Apply Here](#)

Finance-related positions:

- **Grow NYC:** Accounting Associate [Apply Here](#)
- **JP Morgan Chase:** Global Corporate Banking Analyst Internship [Apply Here](#)
- **Lehman College:** Finance Accountant Assistant (Provisional) [Apply Here](#)
- **Neighborhood Coalition for Shelter:** Finance Manager [Apply Here](#)
- **Urban Health Plan Community Health Center:** Senior Accountant [Apply Here](#)

Food service positions:

- **Citarella, The Ultimate Gourmet Market:** Produce Associate (Hunts Point area) [Apply Here](#)
- **Citarella, The Ultimate Gourmet Market:** Fish Cutter (Hunts Point area) [Apply Here](#)
- **Citarella, The Ultimate Gourmet Market:** Kitchen Dishwasher (Hunts Point area) [Apply Here](#)

Maintenance positions:

- **Liberty Farms:** Garden Crew Member Please send inquiries with resumes to libertyfarmsveg@gmail.com

Medicine and Health-related positions:

- **BronxWorks:** Dietician [Apply Here](#)
- **Diamond Braces:** General Dentist [Apply Here](#)
- **Neighborhood Coalition for Shelter:** Medical Director, Chance for Change [Apply Here](#)
- **NYC Dept. of Health and Mental Hygiene:** Public Health Inspector, Bureau of Food Safety and Community Sanitation (BFSCS) (NYC - All Boroughs) [Apply Here](#)
- **Urban Health Plan Community Health Center:** Medical Assistant English/Spanish - Mental Health Services [Apply Here](#)
- **Urban Health Plan Community Health Center:** Dental Assistant English/Spanish [Apply Here](#)

Operations positions:

- **BronxWorks:** Shift Supervisor [Apply Here](#)
- **DreamYard:** SONYC Group Leader [Apply Here](#)

- **DreamYard:** Empire State Partnership | PS 32 Group Leader [Apply Here](#)
- **Lehman College:** Associate Director of Financial Aid for Compliance (Financial Aid Manager) [Apply Here](#)
- **NYC Dept. of Health and Mental Hygiene:** Assistant Director, Bureau of Food Safety and Community Sanitation (125 Worth Street, NYC) [Apply Here](#)
- **Neighborhood Coalition for Shelter:** Director of Human Resources and Volunteer Services [Apply Here](#)
- **Neighborhood Coalition for Shelter:** Arts Coordinator/Employment Specialist, Louis Nine House [Apply Here](#)
- **Phipps Neighborhoods:** Outreach & Community Relations Manager [Apply Here](#)
- **Phipps Neighborhoods:** Coordinator [Apply Here](#)
- **Phipps Neighborhoods:** Group Leader - Part Time - Program Year 2022/2023 [Apply Here](#)
- **The HOPE Program:** Development Events and Marketing Associate [Apply Here](#)
- **The HOPE Program:** Director of Transitional Employment [Apply Here](#)
- **The HOPE Program:** Director of Work Wellness and Alumni Support [Apply Here](#)
- **The HOPE Program:** HR Manager: [Apply Here](#)
- **WHEDco:** Tenant Community Coordinator (50 East 168th Street and Intervale Green (1330 Intervale Ave) [Apply Here](#)
- **WHEDco:** School Garden Facilitator (PS/MS 218, 1220 Gerard Ave) [Apply Here](#)
- **WHEDco:** Theatrical Construction Project Manager (Part-Time Consultant) (Bronx Music Hall @ Bronx Commons (438 E. 163rd Street) [Apply Here](#)

Social Work-related positions:

- **BronxWorks:** Social Worker [Apply Here](#)
- **BronxWorks:** Immigration Case Manager - #3491 [Apply Here](#)
- **Neighborhood Coalition for Shelter:** Social Worker/Substance Abuse Disorder Counselor [Apply Here](#)
- **Neighborhood Coalition for Shelter:** Peer Advocate [Apply Here](#)
- **Neighborhood Coalition for Shelter:** Case Aide, NCS Residence [Apply Here](#)
- **Neighborhood Coalition for Shelter:** Senior Case Manager, NCS Residence [Apply Here](#)
- **Neighborhood Coalition for Shelter:** Case Manager, Louis Nine House [Apply Here](#)
- **New Settlement Apartments:** Director of Strategic Programs & Engagement [Apply Here](#)
- **New Settlement Apartments:** Resident Engagement Supervisor [Apply Here](#)
- **Sunnyside Community Services:** Spanish/English - Case Manager [Apply Here](#)
- **Sunnyside Community Services:** Family Engagement Specialist [Apply Here](#)
- **The HOPE Program:** Case Manager (2 positions) [Apply Here](#)
- **Urban Health Plan Community Health Center:** Health Home Case Manager Spanish/English [Apply Here](#)

- **WHEDco:** Family Worker (Urban Horizons Early Childhood Development Center Early Learn/Head Start) [Apply Here](#)

Technical and Specialized positions:

- **BronxWorks:** Housing Specialist [Apply Here](#)
- **BronxWorks:** Outreach Specialist - Cross Bronx Preservation Program - #3490 [Apply Here](#)
- **BronxWorks:** Program Developer - Case Management [Apply Here](#)
- **Fund for Public Health NYC:** Child Care - Background Investigator [Apply Here](#)
- **Fund For Public Health NYC:** Associate Laboratory Microbiologist [Apply Here](#)
- **New Settlement Apartments:** Legal Assistant [Apply Here](#)
- **New Settlement Apartments:** Housing Eligibility Specialist [Apply Here](#)
- **NYC Dept. of Health and Mental Hygiene:** City Pest Control Aide, Bureau of Veterinary and Pest Control Services (1826 Arthur Ave., Bronx) [Apply Here](#)
- **NYC Dept. of Sanitation:** Stationary Engineer (52-35 58Th St., Woodside, NY) [Apply Here](#)
- **NYC Dept. of Sanitation:** Steam Fitter (52-35 58Th St., Woodside, NY) [Apply Here](#)
- **Phipps Neighborhoods:** Activity Specialist [Apply Here](#)

Transportation and Auto-related positions:

- **Citarella, The Ultimate Gourmet Market:** CDL Driver (Class A OR B) (Hunts Point area) [Apply Here](#)

Others:

NYC Small Business Services Workforce 1 Job Opportunities. (Multiple jobs, Bronx & NYC area)

- Click <https://www1.nyc.gov/site/sbs/careers/find-a-job.page>
- Select “Type of Job”, then scroll down to see job openings.
- Click on the job title and create an account to apply.

Currently hiring for: Home Health Aide, Medical Assistant, Culinary Assistant, Driver, Cleaning, STEM/Robotics Activity Specialist, Case Manager, Nurse, and more.

FREE AND LOW-COST JOB TRAINING PROGRAMS

BCC Workforce Development and Continuing Education Low Cost Trainings

- **OSHA 30 Hour Construction Outreach Training (ACE 5005):** Learn all the safety rules and regulations governing modern residential and commercial buildings. Full attendance (30 classroom hours) is required to be eligible to earn the 30-hour OSHA Certification.
 - 30 Hours: Tuition \$179
- **Plumbing—Basics for the Home or Apartment Owner (ACE 5053):** This introductory course is to help you learn basic plumbing maintenance tasks and handle common problems, such as leaky faucets and clogged drains. Students may practice soldering copper pipes or installing new faucets and toilets to improve the look and functionality of bathrooms and kitchens.
 - 20 Hours: Tuition \$120
- **Food Handling and Safety Training (ACE 4004):** This training can lead to the NYC Health and Mental Hygiene Food Protection Certification. This certification is valuable for those who want to work in the food/restaurant industry, social service, and early childhood fields as well.
 - 10 Hours: Non-Refundable Registration Fee \$20
- **Customer Service Skills for Business:** Good customer service isn't a gimmick, it's an attitude. Are you looking to improve your customer service skills, or are you an employer tired of the constant complaints and losing customers due to bad service? Are you looking for a job in the service industry and looking for a way to improve your interview skills? This course will teach you how to be goal-oriented, work within a team and take ownership and responsibility, as well as proper body language, tone and temper to be successful in the business community.
 - 6 Hours: Tuition \$109
- **Child Development Associate (ACE 3000):** This course is designed for individuals who are eager to work with young children in early childhood settings. The BCC Dept. of Education and Academic Literacy's Career Path Teaching Assistant Program in partnership with the Office of Workforce Development and Continuing Education offers the Child Development Associate Credential (CDA). The CDA credential is the most widely recognized credential in early childhood education. It sets forth a core of competency standards, which guides early professionals as they work toward becoming qualified teachers of young children. Participants are required to create a portfolio highlighting their 120 hours of coursework. Students that successfully complete the program may be eligible to earn credits towards the BCC degree in Early Childhood Education.
 - *Requires a High School Diploma or High School Equivalency (HSE)
 - 120 Hours of coursework in early childhood education + 480 observation hours in early childhood setting: Registration Fee \$150

To learn about dates for these trainings and get more information, call **718.289.5170** or visit www.bcc.cuny.edu/workforce-development

The HOPE Program & Sustainable South Bronx

Building sustainable futures through comprehensive training, jobs, advancement and lifelong career support.

- **HOPEworks (class starting 9/6/22, 9/12/22):** is a seven-week program that helps participants succeed in the job market and navigate careers in various fields through cover letter and resume writing, computer skills, interview prep, basic math and English literacy, and workplace soft skills such as public speaking and conflict resolution.
- **Sustainable South Bronx (class starting 10/3/22):** is a fourteen-week program that prepares jobseekers for careers in the green infrastructure and maintenance field through classroom-based learning, industry-recognized certifications, hands-on community greening projects, and job application skills.
- **NYC °CoolRoofs (class starting 8/1/22):** CoolRoofs is a ten-week transitional employment program that pays participants to coat rooftops in a reflective material that reduces their energy output. Participants gain hands-on experience while making New York City more sustainable.
- **YouthBuild (class starting 10/31/22):** is a five-month international program model for jobseekers age 18-24 that provides essential skills training, High School Equivalency prep, and paid hands-on training in construction and other fields.
- **Intervine (class starting 8/15/22):** is a ten-week transitional employment program that pays participants to engage in hands-on learning through green infrastructure projects across the city while learning critical job skills.
- **HVAC (class starting (8/15/22):** is an eleven-week program preparing jobseekers for careers in high efficiency heating, ventilation, and air conditioning, with a focus on heat pumps and energy efficient technology.

Attend a virtual information session, held every **Tuesday & Thursday at 1 PM** at bit.ly/HOPE_info

Dial-In Option: Call 646-558-8656

Meeting ID: 718-838-9842 **Password:** 0

The Knowledge House 2022 Fellowship

The Knowledge House helps young people access digital skills training, postsecondary education, and career opportunities through our innovative programs. The fellowship serves ages 18-35 from diverse backgrounds, some with little-to-no formal post-secondary education or tech experience, and transforms them into entry-level programmers.

- **The Karim Kharbouch Coding Fellowship (Eligibility: Ages 16-24):** is a 12-month fellowship program, Fellows will complete 80 hours of summer curriculum to prepare them for college, the future of Work, and STEM careers, while participating in monthly career workshops throughout the academic year and has now available in our expansion site.
- **The Innovation Fellowship (Eligibility: ages 18and up):** is designed to promote technology-based career opportunities for New York, Los Angeles, Newark, and Atlanta residents in the areas of web development, data science, and design.

For more information and to apply, visit: www.theknowledgehouse.org/apply.

PAID INTERNSHIP CULINARY ARTS

Mosholu Montefiore Community Center (MMCC) is currently recruiting youths for their culinary paid internship.

- Must be 16-24 years old
- \$15/hour, up to 40 hours a week
- Gain a Culinary Food Handler's Certification and/or Customer Service Certification
- Earn a trade while making money
- Earn your High School Equivalency Diploma (GED)
- Virtual classroom setting

To learn more, contact: Yuisa Santiago: ysantiago@mmcc.org or (718) 652-0282

Orientation held each Friday at 11am via Zoom <https://bit.ly/3esTaiT>

Meeting ID: 931 0721 4844

Passcode: w1TpaE

JOB CORPS Training Program

Job Corps is the nation's largest and most successful residential, educational, and vocational training program. The program has helped prepare more than three (3) million young people for careers.

Job Corps does not charge its students tuition. The program is 100% funded by the United States government and the American taxpayers. However, to be accepted into the program Job Corps applicants must demonstrate that they are committed to their education. Thus, must also agree to abide the program's strict Zero Tolerance Policy for drugs, alcohol, and violence.

Opportunities Offered:

EDUCATIONAL OPPORTUNITIES
CAREER TECHNICAL TRAININGS
DRIVER'S EDUCATION
WORK-BASED LEARNING/INTERNSHIPS
CAREER COUNSELING
MENTORING & TUTORING
EXTENDED DAY & EVENING PROGRAMS
RECREATIONAL ACTIVITIES
RESIDENTIAL LIVING
CLOTHING STIPEND
BASIC MEDICAL & DENTAL CARE
ADVANCED LEADERSHIP TRAINING
FREE MEALS SPENDING ALLOWANCE
ADVANCED COLLEGE/CAREER TRAINING

Areas of Training include:

- Office Administration
- Computer Technology
- Security
- Culinary
- HBI/Construction
- CMA

SUNY For All - Free Online Training Center

Contact: Holly Liapis; Holly.Liapis@suny.edu; 518-320-1311

<http://www.bronxeoc.org/about.html>

ACADEMIC PROGRAMS:

- High School Equivalency (HSE)
- College Preparation (CP)
- Vocational Academic Preparation Lab (VAPL)

VOCATIONAL PROGRAMS:

- Emergency Medical Technician (EMT)
- Security Guard Registration (SRT)
- Certified Nursing Assistant (CNA)
- Direct Support Professional (DSP)
- Master Barber (MB)
- Medical Assistant (MA)
- Microsoft Office Specialist (MOS)

Select Employer Descriptions



BronxWorks Social Services Organization

BronxWorks helps individuals and families improve their economic and social well-being. From toddlers to seniors, we feed, shelter, teach and, support our neighbors to build a stronger community. In all aspects of our work, BronxWorks strives for the highest ethical and performance standards and is guided by the belief that people are to be treated with dignity and respect regardless of their present situation or past experiences.

City University of New York City Government

CUNY is known for its commitment to providing first-rate academic opportunities for students of all backgrounds to achieve personal and professional success. An exceptional faculty of prominent experts, dedicated teachers, and researchers provides opportunities for post-secondary learning at every level and field of interest.

DreamYard

DreamYard started as an idea sparked by a group of young people who wrote a play about a place where children could go to dream. DreamYard has invested deeply in the Borough, developing an arts learning pathway for young people in preK-12th grade called the Bronx Arts Learning Community, a one-of-a kind network of 45 partnering public schools developed in collaboration with the New York City Department of Education and the Ford Foundation. In 2006 we opened the DreamYard Preparatory High School and in 2009, in collaboration with BronxPro Real Estate (a unique, mission-driven affordable housing developer), developed a multi-arts and digitally integrated Community Art Center that serves over 300 students weekly. Our mission is to collaborate with Bronx youth, families and schools to build pathways to equity and opportunity through the arts.

Fund for Public Health NYC Health Nonprofit

The Fund for Public Health in New York City (FPHNYC) was created in 2002 as an independent nonprofit organization. We work closely with the NYC Department of Health and Mental Hygiene to pilot, implement, and expand innovative public health programs, many of which are taken to scale city-wide for lasting impact on individual and community

health. Our mission is to incubate innovative public health initiatives that lead to improved health for all New Yorkers.

Grow NYC Environmental and Food Justice Organization

GrowNYC is a 50-year-old environmental nonprofit organization - helping more than 3 million New Yorkers by providing essential services and taking action to make NYC a livable city, one where every person can enjoy a healthier, more sustainable life. In particular, our network of Greenmarkets, Farmstands, Fresh Food Box sites, and GrowNYC Wholesale ensures that all New Yorkers have access to the freshest, healthiest local food. Our mission is to improve New York City's quality of life through environmental programs that transform communities block by block and empower all New Yorkers to secure a clean and healthy environment for future generations.

The HOPE Program

Our comprehensive approach combines training, adult basic education, industry certifications, work wellness services, internships and job placement with long-term support. As a result, our job retention rates are among the highest in the field. Our graduates' success drives strong results for employers, supporters and our community.

Neighborhood Coalition for Shelter Supportive Housing Organization

NCS serves New Yorkers who are struggling with homelessness, often compounded by mental illness or substance use. Established in 1982 by faith and community leaders on Manhattan's Upper East Side, NCS was founded on the premise that homelessness is the responsibility of the entire community. Today, NCS offers an array of housing and comprehensive services, including counseling, substance abuse treatment, vocational and educational programs, and employment support. NCS also provides education to the community to enhance public awareness and understanding and participates in coalitions working with government agencies and policymakers to address homelessness. With its partners in the community, NCS's dedicated board, staff and volunteers powerfully demonstrate what neighbors can do to reduce, prevent and ultimately end homelessness.

New Settlement Apartments Housing and Community Organization

New Settlement Apartments is a not-for-profit housing & community service organization, located in the southwest Bronx, with a 30-year track record of active commitment to neighborhood revitalization and community development including working toward excellence in community public schools. An integral part of the progressive housing

philosophy embraced by New Settlement is that “housing is not just bricks and mortar.” Our mission is not only to rebuild and maintain a sizeable portion of the housing stock in this neighborhood, but also to support the rebuilding of its social capital. New Settlement currently provides year-round educational, cultural and recreational programs and social services to 13,500 youth and adults who lives in the surrounding area.

NYC Department of Health and Mental Hygiene City Government

The Center for Health Equity & Community Wellness uses a racial and social justice approach to improve health outcomes for neglected NYC communities. Our mission is to reduce premature death from the leading preventable causes. Our vision is for every New Yorker to live in a thriving neighborhood with fair access to resources that support a healthy community.

NYC Department of Sanitation City Government

The NYC Department of Sanitation (DSNY) is the world’s largest sanitation department. DSNY collects more than 10,500 tons of residential and institutional garbage and 1,760 tons of the recyclables – each day. While efficiently managing solid waste and clearing litter or snow from 6,300 miles of streets, the Department is also a leader in environmentalism — committing to sending zero waste to landfills. NYC Sanitation has a simple mission of enormous importance: keep New York City healthy, safe and clean. The 2016 Strategic Plan and its 2017 Progress Report outlines calculated steps to meet its mission for New Yorkers today – while positioning the agency for the City’s future needs.

Phipps Neighborhoods Social Service Organization

Phipps Neighborhoods helps children, youth, and families in low- income communities rise above poverty. We work in South Bronx neighborhoods where we can address the greatest barriers to lasting success through education and career programs, and access to community resources. We are dedicated to our neighborhoods for the long term, supporting individuals and families as they establish self-sufficiency. Our services create opportunities for people to thrive in every aspect of their lives.

Urban Health Plan Community Health Center

Urban Health Plan, Inc., (UHP) is a federally qualified community health center. UHP provides comprehensive and affordable primary and specialty health care services to the Hunts Point, Mott Haven and Morrisania sections of the Bronx, Central Harlem and Corona, Queens. UHP began in 1974 as an evolution of a group practice with the mission of providing basic and specialty medical care, comparable to those found in local hospital outpatient clinics, to the community’s predominantly Hispanic and poor residents.

**The Women's Housing and Economic Development Corporation (WHEDco)
Community Development Organization**

The Women's Housing and Economic Development Corporation (WHEDco) is a community development organization founded on the radically simple idea that all people deserve healthy, vibrant communities. We build award-winning, sustainable, affordable homes – but our work is not over when our buildings are complete. WHEDco believes that to be successful, affordable housing must be anchored in strong communities that residents can be proud of.