

ARE YOU LOOKING FOR JOB OPPORTUNITIES HERE IN THE BRONX?

March 2022

Here is a range of job openings from area businesses, community organizations like WHEDco, and government that may be a good fit for you or someone you know! Also, further below is NEW information about free or low-cost job trainings you can access.

[Be sure to also check the previous lists here for jobs that may still be open.](#)

JOB OPENINGS

Education-related positions:

- **Hostos Community College:** College Assistant H - Curriculum Office [Apply Here](#)
- **Lehman College:** Continuing Education Manager- School of Continuing and Professional Studies [Apply Here](#)
- **Bronx Community College:** College Assistant - Various Departments [Apply Here](#)
- **Bronx Community College:** Bronx EOC Adjunct Lecturer - Master Barber Program [Apply Here](#)
- **South Bronx Early College Academy Charter School:** Middle School Extended Day Program Director [Apply Here](#)
- **South Bronx Early College Academy:** American Sign Language Instructor (801 East 156th Street) [Apply Here](#)
- **WHEDco:** Lead Teacher Urban Horizons Early Childhood Development Center Early Learn/Head Start [Apply Here](#)
- **BronxWorks:** Youth Worker- Summer Camp Program [Apply Here](#)

Food service positions:

- **Krispy Kreme:** Team Member P/T (10455, Melrose) [Apply Here](#)
- **Starbucks:** Barista P/T (10451, Melrose area) [Apply Here](#)
- **WHEDco:** Kitchen Manager, Bronx CookSpace (50 East 168th Street) [Apply Here](#)

Finance-related positions:

- **Lincoln Hospital:** Accounting - Property Office F/T (10451, Melrose area) [Apply Here](#)
- **BronxWorks:** Procurement Assistant - Finance Department [Apply Here](#)

Retail positions:

- **Marshalls:** Merchandise Associate P/T (10455, Melrose/HUB area) [Apply Here](#)

Operations positions:

- **Lehman College:** Administrative Coordinator - English [Apply Here](#)
- **TD Bank:** Store Supervisor F/T (10455, Melrose/HUB area) [Apply Here](#)
- **DreamYard:** BX Start - Part Time Facilities Coordinator [Apply Here](#)
- **The HOPE Program:** HR Manager [Apply Here](#)
- **The HOPE Program:** Admissions Coordinator [Apply Here](#)
- **The HOPE Program:** Business Development Associate [Apply Here](#)
- **The HOPE Program:** Development Assistant [Apply Here](#)
- **The HOPE Program:** Program Operations Associate [Apply Here](#)
- **Fund for Public Health NYC:** Program Coordinator [Apply Here](#)
- **Fund for Public Health NYC:** DEVOPS Developer [Apply Here](#)
- **WHEDco:** Technical Director, Bronx Music Hall (438 E. 163rd Street) [Apply Here](#)
- **WHEDco:** Theatrical Construction Project Manager, Bronx Music Hall (Part-Time Consultant) (438 E. 163rd Street) [Apply Here](#)
- **Dept. of Sanitation:** Commercial Outreach Associate [Apply Here](#)
- **Grow NYC:** Greenmarket Seasonal Market Manager (Part-Time) [Apply Here](#)
- **Grow NYC:** Fresh Food Box Site Staff (Part-Time) [Apply Here](#)
- **Grow NYC:** CUNY Fresh Food Box Site Manager [Apply Here](#)
- **Dept. of Health and Mental Hygiene:** City Seasonal Aide (NYC - All Boroughs) [Apply Here](#)
- **Dept. of Health and Mental Hygiene:** Child Care Registrar, Bureau of Childcare (NYC - All Boroughs) [Apply Here](#)
- **New Settlement:** Community Organizer for Housing Justice - Community Action for Safe Apartments [Apply Here](#)
- **New Settlement:** Data/Office Manager [Apply Here](#)

- **New Settlement:** Group Leader - Bronx Helpers [Apply Here](#)
- **Neighborhood Coalition for Shelter:** Arts Coordinator/Employment Specialist, Louis Nine House [Apply Here](#)
- **Neighborhood Coalition for Shelter:** Services & Property Support Coordinator, Louis Nine House [Apply Here](#)
- **NYS Contact Tracing Initiative:** Manager-Contact Tracing-COVID [Apply Here](#)
- **NYS Contact Tracing Initiative:** Contact Tracer Operations Manager [Apply Here](#)
- **Phipps Neighborhoods:** HR Administrator [Apply Here](#)
- **Phipps Neighborhoods:** Area Manager [Apply Here](#)
- **Phipps Neighborhoods:** Employment Engagement Manager, Workforce Programs [Apply Here](#)

Transportation and Auto-related positions:

- **FedEx Express:** Ramp Transport Driver-2 F/T - Bronx [Apply Here](#)
- **Manhattan Beer Distributors:** Route Delivery CDL Driver - Bronx [Apply Here](#)

Medicine/Health-related positions:

- **Montefiore:** Patient Service Representative F/T (10453, Morris Heights area) [Apply Here](#)
- **Fund for Public Health NYC:** Program Assistant Viral Hepatitis Surveillance Program [Apply Here](#)
- **Fund for Public Health NYC:** Senior Substance Use Evaluator [Apply Here](#)
- **Urban Health Plan:** Addiction Psychiatrist [Apply Here](#)
- **Urban Health Plan:** Health Home Case Manager Spanish/English [Apply Here](#)
- **Urban Health Plan:** Nurse Practitioner (3 Positions Available) [Apply Here](#)
- **Urban Health Plan:** Physician: Home Visits [Apply Here](#)
- **Dept. of Sanitation:** City Medical Specialist (44 Beaver St.,N.Y) [Apply Here](#)
- **Dept. of Health and Mental Hygiene:** Public Health Inspector, Food Safety and Community Sanitation (125 Worth Street, NYC) [Apply Here](#)
- **Neighborhood Coalition for Shelter:** Medical Director, Chance for Change [Apply Here](#)
- **NYS Contact Tracing Initiative:** Senior Project Manager Level 1, COVID-19 Test & Trace - DAP Department, *Temporary/Grant Funded - NYC Residency Required [Apply Here](#)

Social Work-related positions:

- **WHEDco:** Family Child Care Network Family Worker/Counselor (1309 Louis Nine Blvd) [Apply Here](#)
- **WHEDco:** Family Worker (50 East 168th Street) [Apply Here](#)
- **WHEDco:** Family Worker Urban Horizons Early Childhood Development Center Early Learn/Head Start [Apply Here](#)
- **WHEDco:** Home Visitor (1309 Louis Nine Blvd) [Apply Here](#)
- **WHEDco:** Licensed Social Worker (1309 Louis Nine Blvd) [Apply Here](#)
- **BronxWorks:** Outreach Worker - NYC Care Program [Apply Here](#)
- **BronxWorks:** Case Manager [Apply Here](#)
- **BronxWorks:** Clinical Coordinator - The Brook [Apply Here](#)
- **Neighborhood Coalition for Shelter:** Social Worker/Substance Abuse Disorder Counselor [Apply Here](#)
- **Neighborhood Coalition for Shelter:** Peer Advocate [Apply Here](#)
- **Neighborhood Coalition for Shelter:** Case Aide, NCS Residence [Apply Here](#)
- **Neighborhood Coalition for Shelter:** Senior Case Manager, NCS Residence [Apply Here](#)
- **Neighborhood Coalition for Shelter:** Case Manager, Louis Nine House [Apply Here](#)

Government-related positions:

- **The HOPE Program:** Government Grants Analyst [Apply Here](#)

Technical and Specialized positions:

- **Department of Environmental Protection (DEP)** Rain Garden Maintainers to apply: please complete an on line application via: nyc.gov/careers: **Job ID # 518491 — Rain Garden Maintainer**
- **DreamYard:** Tech Support - Part Time Program Associate [Apply Here](#)
- **The HOPE Program:** Data Analyst/Salesforce Administrator [Apply Here](#)
- **Fund for Public Health NYC:** Qualitative Data Analyst, Vaccine Equity Partner Engagement [Apply Here](#)
- **BronxWorks:** Help Desk Specialist - IT Department [Apply Here](#)
- **Dept. of Sanitation:** Mechanical Engineer (44 Beaver St, N.Y) [Apply Here](#)

Other:

- **NYC Small Business Services Workforce 1 Job Opportunities.** (Multiple jobs, Bronx & NYC area)
- To apply:
 - Click <https://www1.nyc.gov/site/sbs/careers/find-a-job.page>
 - Select “Type of Job”, then scroll down to see job openings.
 - Click on the job title and create an account to apply.
 - Currently hiring for: Home Health Aide, Medical Assistant, Culinary Assistant, Driver, Cleaning, STEM/Robotics Activity Specialist, Case Manager, Nurse, and more.

FREE JOB TRAINING PROGRAMS

The HOPE Program & Sustainable South Bronx

Building sustainable futures through comprehensive training, jobs, advancement and lifelong career support.

- **HOPEworks (class starting (3/28/2022, 4/18/2022, 4/25/2022)):** is a seven-week program that helps participants succeed in the job market and navigate careers in various fields through cover letter and resume writing, computer skills, interview prep, basic math and English literacy, and workplace soft skills such as public speaking and conflict resolution.
- **Sustainable South Bronx (class starting 5/23/2022):** is a twelve-week program that prepares jobseekers for careers in the green infrastructure and maintenance field through classroom-based learning, industry-recognized certifications, hands-on community greening projects, and job application skills.
- **NYC °CoolRoofs (class starting 4/18/2022):** CoolRoofs is a ten-week transitional employment program that pays participants to coat rooftops in a reflective material that reduces their energy output. Participants gain hands-on experience while making New York City more sustainable.
- **YouthBuild (class starting 4/18/2022):** is a five-month international program model for jobseekers age 18-24 that provides essential skills training, High School Equivalency prep, and paid hands-on training in construction and other fields.
- **Intervine (class starting 4/25/2022):** is a ten-week transitional employment program that pays participants to engage in hands-on learning through green infrastructure projects across the city while learning critical job skills.
- **HVAC (class starting (8/8/2022)):** is an eleven-week program preparing jobseekers for careers in high efficiency heating, ventilation, and air conditioning, with a focus on heat pumps and energy efficient technology.

Attend a virtual information session, held every **Tuesday & Thursday at 1 PM** at

bit.ly/HOPE_info

Dial-In Option: Call 646-558-8656

Meeting ID: 718-838-9842 **Password:** 0

The Knowledge House 2022 Fellowship

The Knowledge House helps young people access digital skills training, postsecondary education, and career opportunities through our innovative programs. The fellowship serves ages 18-35 from diverse backgrounds, some with little-to-no formal post-secondary education or tech experience, and transforms them into entry-level programmers.

- **The Karim Kharbouch Coding Fellowship (Eligibility: Ages 16-24):** is a 12-month fellowship program, Fellows will complete 80 hours of summer curriculum to prepare them for college, the future of Work, and STEM careers, while participating in monthly career workshops throughout the academic year and has now available in our expansion site.
- **The Innovation Fellowship (Eligibility: ages 18and up):** is designed to promote technology-based career opportunities for New York, Los Angeles, Newark, and Atlanta residents in the areas of web development, data science, and design.

For more information and to apply, visit: www.theknowledgehouse.org/apply

PAID INTERNSHIP CULINARY ARTS

- **Mosholu Montefiore Community Center (MMCC) is currently recruiting youths for their culinary paid internship.**
 - Must be 16-24 years old
 - \$15/hour, up to 40 hours a week
 - Gain a Culinary Food Handler's Certification and/or Customer Service Certification
 - Earn a trade while making money
 - Earn your High School Equivalency Diploma (GED)
 - Virtual classroom setting

To learn more, contact: Yuisa Santiago: ysantiago@mmcc.org or (718) 652-0282

Orientation held each Friday at 11am via Zoom <https://bit.ly/3esTaiT>

Meeting ID: 931 0721 4844

Passcode: w1TpaE

JOB CORPS Training Program

Job Corps is the nation's largest and most successful residential, educational, and vocational training program. The program has helped prepare more than three (3) million young people for careers.

Job Corps does not charge its students tuition. The program is 100% funded by the United States government and the American taxpayers. However, to be accepted into the program Job Corps applicants must demonstrate that they are committed to their education. Thus, must also agree to abide the program's strict Zero Tolerance Policy for drugs, alcohol, and violence.

Opportunities Offered:

EDUCATIONAL OPPORTUNITIES

CAREER TECHNICAL TRAININGS

DRIVER'S EDUCATION

WORK-BASED LEARNING/INTERNSHIPS

CAREER COUNSELING
MENTORING & TUTORING
EXTENDED DAY & EVENING PROGRAMS
RECREATIONAL ACTIVITIES
RESIDENTIAL LIVING
CLOTHING STIPEND
BASIC MEDICAL & DENTAL CARE
ADVANCED LEADERSHIP TRAINING
FREE MEALS
SPENDING ALLOWANCE
ADVANCED COLLEGE/CAREER TRAINING

Areas of Training include:

- Office Administration
- Computer Technology
- Security
- Culinary
- HBI/Construction
- CMA

SUNY For All - Free Online Training Center

Contact: Holly Liapis; Holly.Liapis@suny.edu; 518-320-1311 <http://www.bronxeoc.org/about.html>

ACADEMIC PROGRAMS:

- High School Equivalency (HSE)
- College Preparation (CP)
- Vocational Academic Preparation Lab (VAPL)

VOCATIONAL PROGRAMS:

- Emergency Medical Technician (EMT)
- Security Guard Registration (SRT)
- Certified Nursing Assistant (CNA)
- Direct Support Professional (DSP)
- Master Barber (MB)
- Medical Assistant (MA)
- Microsoft Office Specialist (MOS)

Directory of Organizations



BronxWorks Social Services Organization

BronxWorks helps individuals and families improve their economic and social well - being. From toddlers to seniors, we feed, shelter, teach and support our neighbors to build a stronger community. In all aspects of our work, BronxWorks strives for the highest ethical and performance standards and is guided by the belief that people are to be treated with dignity and respect regardless of their present situation or past experiences.

City University of New York City Government

CUNY is known for its commitment to providing first-rate academic opportunities for students of all backgrounds to achieve personal and professional success. An exceptional faculty of prominent experts, dedicated teachers, and researchers provides opportunities for post-secondary learning at every level and field of interest.

DreamYard

DreamYard started as an idea sparked by a group of young people who wrote a play about a place where children could go to dream. DreamYard has invested deeply in the Borough, developing an arts learning pathway for young people in preK-12th grade called the Bronx Arts Learning Community, a one-of-a kind network of 45 partnering public schools developed in collaboration with the New York City Department of Education and the Ford Foundation. In 2006 we opened the DreamYard Preparatory High School and in 2009, in collaboration with BronxPro Real Estate (a unique, mission-driven affordable housing developer), developed a multi-arts and digitally integrated Community Art Center that serves over 300 students weekly. Our mission is to collaborates with Bronx youth, families and schools to build pathways to equity and opportunity through the arts.

Fund for Public Health NYC Health Nonprofit

The Fund for Public Health in New York City (FPHNYC) was created in 2002 as an independent nonprofit organization. We work closely with the NYC Department of Health and Mental Hygiene to pilot, implement, and expand innovative public health programs, many of which are taken to scale city-wide for lasting impact on individual and community health. Our mission is to incubate innovative public health initiatives that lead to improved health for all New Yorkers.

**Grow NYC
Environmental and Food Justice Organization**

GrowNYC is a 50-year-old environmental nonprofit organization - helping more than 3 million New Yorkers by providing essential services and taking action to make NYC a livable city, one where every person can enjoy a healthier, more sustainable life. In particular, our network of Greenmarkets, Farmstands, Fresh Food Box sites, and GrowNYC Wholesale ensures that all New Yorkers have access to the freshest, healthiest local food. Our mission is to improve New York City's quality of life through environmental programs that transform communities block by block and empower all New Yorkers to secure a clean and healthy environment for future generations.

**Neighborhood Coalition for Shelter
Supportive Housing Organization**

NCS serves New Yorkers who are struggling with homelessness, often compounded by mental illness or substance use. Established in 1982 by faith and community leaders on Manhattan's Upper East Side, NCS was founded on the premise that homelessness is the responsibility of the entire community. Today, NCS offers an array of housing and comprehensive services, including counseling, substance abuse treatment, vocational and educational programs, and employment support. NCS also provides education to the community to enhance public awareness and understanding and participates in coalitions working with government agencies and policymakers to address homelessness. With its partners in the community, NCS's dedicated board, staff and volunteers powerfully demonstrate what neighbors can do to reduce, prevent and ultimately end homelessness.

**New Settlement Apartments
Housing and Community Organization**

New Settlement Apartments is a not-for-profit housing & community service organization, located in the southwest Bronx, with a 30-year track record of active commitment to neighborhood revitalization and community development including working toward excellence in community public schools. An integral part of the progressive housing philosophy embraced by New Settlement is that "housing is not just bricks and mortar." Our mission is not only to rebuild and maintain a sizeable portion of the housing stock in this neighborhood, but also to support the rebuilding of its social capital. New Settlement currently provides year-round educational, cultural and recreational programs and social services to 13,500 youth and adults who lives in the surrounding area.

**NYC Department of Sanitation
City Government**

The NYC Department of Sanitation (DSNY) is the world's largest sanitation department. DSNY collects more than 10,500 tons of residential and institutional garbage and 1,760 tons of the recyclables – each day. While efficiently managing solid waste and clearing litter or snow from 6,300 miles of streets, the Department is also a leader in environmentalism — committing to sending zero waste to landfills. NYC Sanitation has a simple mission of enormous importance: keep New York City healthy, safe and clean. The 2016 Strategic Plan and its 2017 Progress Report outlines calculated steps to meet its mission for New Yorkers today – while positioning the agency for the City's future needs.

NYS Contact Tracing Initiative

The aim of this initiative will be to call every person diagnosed with COVID-19, establish all contacts of this person, and proceed to call and maintain ongoing communication with every contact. In addition, the team will support the isolation and quarantine of individuals, as appropriate in cooperation with the Local Health Department. This includes virtual needs checks and referral to community resources as needed. This contact tracing initiative is in tandem with statewide-wide efforts to increase testing, improve communication and knowledge of effective strategies to reduce transmission, and implementation of isolation and quarantine. This will fortify efforts to control the pandemic in New York State.

Phipps Neighborhoods Social Service Organization

Phipps Neighborhoods helps children, youth, and families in low- income communities rise above poverty. We work in South Bronx neighborhoods where we can address the greatest barriers to lasting success through education and career programs, and access to community resources. We are dedicated to our neighborhoods for the long term, supporting individuals and families as they establish self-sufficiency. Our services create opportunities for people to thrive in every aspect of their lives.

The HOPE Program

Our comprehensive approach combines training, adult basic education, industry certifications, work wellness services, internships and job placement with long-term support. As a result, our job retention rates are among the highest in the field. Our graduates' success drives strong results for employers, supporters and our community.

The Women's Housing and Economic Development Corporation (WHEDco) Community Development Organization

The Women's Housing and Economic Development Corporation (WHEDco) is a community development organization founded on the radically simple idea that all people deserve healthy, vibrant communities. We build award-winning, sustainable, affordable homes – but our work is not over when our buildings are complete. WHEDco believes that to be successful, affordable housing must be anchored in strong communities that residents can be proud of.

Urban Health Plan Community Health Center

Urban Health Plan, Inc., (UHP) is a federally qualified community health center. UHP provides comprehensive and affordable primary and specialty health care services to the Hunts Point, Mott Haven and Morrisania sections of the Bronx, Central Harlem and Corona, Queens. UHP began in 1974 as an evolution of a group practice with the mission of providing basic and specialty medical care, comparable to those found in local hospital outpatient clinics, to the community's predominantly Hispanic and poor residents.